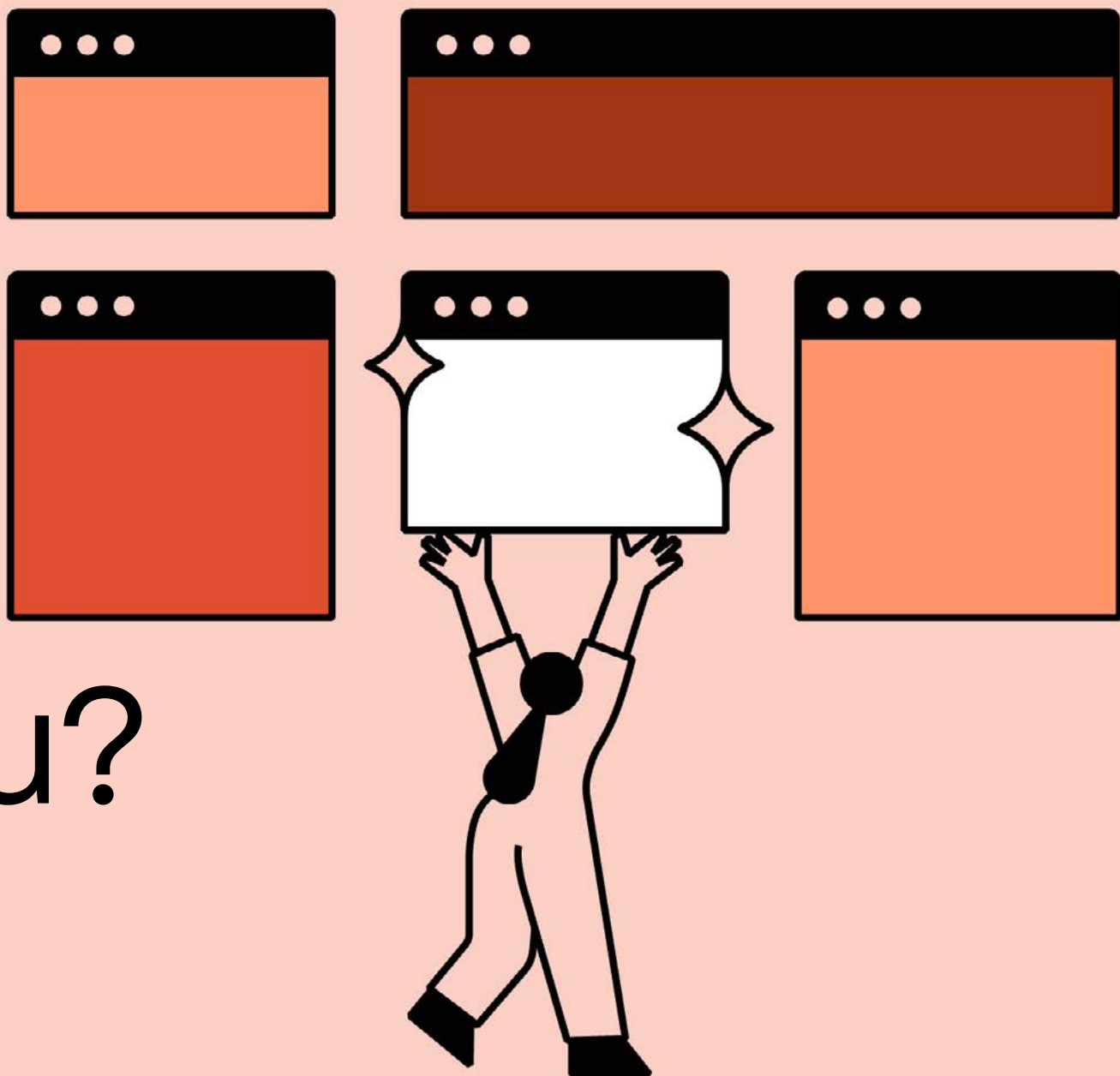


What is poor document management costing you?



63% monthly | With enterprise data volumes growing by an average of 63% monthly, poor document management can impact more than your bottom line.

Cuts into employee productivity



Businesses with 1,000 employees waste **\$2.5 – \$3.5M a year** chasing documents.

21.3%

21.3% of workplace productivity loss is due to poor documentation practices.



Employees spend **3.6 hours daily** searching for information, instead of doing their core jobs.

Wastes hours and hours of time



More than 50% of office pros spend more time searching for files than on work.



On average it takes around **10 minutes per paper document** to retrieve, copy and re-file.



Companies spend approximately **25 hours** recreating a lost document.

Incurs penalties for compliance failures

3x

The cost of non-compliance is nearly **3X higher** than the cost of compliance.



Organizations lose an average of **\$5.87M** in revenue due to a single non-compliance event.

45%

The average cost of non-compliance has **risen more than 45%** in 10 years.

And, generates high storage costs

1/20

One out of 20 paper documents is lost or misplaced.



US companies will waste about **\$8B every year** on managing paper.



More than 70% of businesses would fail within three weeks if they suffered a catastrophic loss of paper-based records.

Don't let poor document management impact your business. With ShareFile, you can quickly create workflows that keep your documents in order and your employees productive. Learn more at [ShareFile.com](https://www.sharefile.com).